

**Springfield College**  
**School of Human Services**  
**Undergraduate Program Advising Checksheet**  
Catalog Year 08-09

<b>Name:</b> _____	<b>ID#:</b> _____
<b>Address:</b> _____ _____	<b>email:</b> _____
	<b>Concentration: Addictions Studies</b>
<b>Phone (w):</b> _____	<b>Advisor Name:</b> _____
<b>Phone (h):</b> _____	<b>Advisor email:</b> _____
<b>Cell:</b> _____	<b>Advisor Phone:</b> _____

**Part I of this checksheet lists specific General Education course requirements for graduation.**  
**Part II lists specific course requirements for your major in Human Services and provides courses you will choose for elective credits for meeting total credit requirements for graduation.**  
**Part III Program Term Summary.**

**GUIDELINES FOR USING THIS CHECKSHEET**

1. Keep this checksheet as a record of your progress toward graduation; update it at the conclusion of each term. After completing a course, mark the grade you received, the term (for example, 06 or 07), and the credits earned.
2. Bring the updated checksheet with you to each advising session. It is your responsibility to be familiar with the requirements of your program and to keep track of your progress.
3. Your advisor may wish to keep a second copy of your updated checksheet for his or her records.
4. You can also use this checksheet to record approved transfer, or CLEP exam credit. Note that the residency policy requires you to complete a minimum of 48 credits of coursework (including 15 of your last 30 credits) at Springfield College.
5. If you have questions about your requirements or your progress toward graduation, contact your advisor or Campus Director.

*Information in this document is subject to change.*

**ADVISING NOTES AND CONSIDERATIONS**

TYPE OF HUMAN SERVICES EXPERIENCE:

RELEVANT LICENSES, CERTIFICATIONS, TRAININGS:

# Springfield College School of Human Services Undergraduate Program Advising Checksheet

## Part I - General Education Requirements

*All students must complete a minimum of 40 credit hours of General Education coursework to graduate.*

**Major:** Human Services

**Name:** \_\_\_\_\_

**Catalog Year:** For students admitted to SC 2006 to Current Date

**ID#** \_\_\_\_\_

May be met by transfer credit (TR), experiential learning (E.L.), testing (T), SHS courses (SHS)

Course	Title	Credits	Grade	Sem/Yr	Course	Title	Credits	Grade	Sem/Yr
<b>I. Competencies</b>					<b>III. Domains of Knowledge and Understanding (continued)</b>				
<b>1. College Writing</b>					<b>3. Social Sciences</b>				
(6 credits)					(6 credits - one course from each category)				
		3			<b>A. Historical/Cultural Studies</b>				
		3			HUSB 301	Core I			
<b>2. Computer Applications</b>					<b>B. Behavioral and Social Sciences</b>				
(3 credits)					HUSB 303	Core III			
					<b>4. International Studies*</b>				
					(3 credits)				
					HUSB 302	Core II			
<b>II. Domains of Knowledge and Understanding</b>					<b>Multicultural Studies*</b>				
<b>1. Arts and Humanities</b>					(3 credits)				
(9 credits - one course from each category)					HUSB 302	Core II			
<b>A. Literary Studies</b>					<b>5. Physical Education</b>				
		3			(6 credits - three credits from each category)				
<b>B. Visual/Performing Arts</b>					<b>A. Health &amp; Wellness</b>				
		3					3		
<b>C. Spiritual &amp; Ethical Dimensions</b>					<b>B. Physical Activity (3 credits)</b>				
		3							
<b>2. Analytical and Natural Sciences</b>					<b>GENERAL EDUCATION MODIFICATIONS (if necessary):</b>				
(6-7 credits - one course from each category)					(Waivers/substitutions approve by V.P.A.A)				
<b>A. Quantitative Reasoning</b>					<b>Requirement</b>	<b>Modification</b>	<b>Date</b>		
		3							
<b>B. Natural Sciences</b>									
		3							

# Springfield College School of Human Services Undergraduate Program Advising Checksheet

## Part II - Major Requirements

**Major: Human Services**

**Name:**

**Concentration: Addiction Studies**

**ID#**

Catalog Year: For students admitted to SC 2006 to Current Date

### CORE COURSES

Course	Title	Credits	Grade	Sem/Yr
HUSB 301	Core I	4		
HUSB 302	Core II	4		
HUSB 303	Core III	4		
HUSB 305	Issues/Research	3		
ADST 330	Project I	4		
ADST 331	Project II	4		
ADST 332	Project III	4		
HUSB 307	H.S.P.D.	3		
HUSB 416	Senior Seminar	2		
Total Core Credits				

### RELATED COURSE REQUIREMENTS/ELECTIVES

Course	Title	Credits	Grade	Sem/Yr
	Required core (12 Credits)			
ADST 304	Substance Use And Abuse	3		
ADST 327	Social and Political Issues of Addiction	3		
ADST 417	Addictions Counseling	3		
ADST 437	Planning, Advocacy, and Admin	3		
Total Concentration Courses				
Elective Courses				

### REQUIRED CONCENTRATION ELECTIVES

In addition, Select: 12 Credits, (see SHS Catalog)

Course	Title	Credits	Grade	Sem/Yr
Total Credits				

### OTHER CREDIT OPTIONS:

Est.      Actual

Transfer Credit		
Experiential Learning:		
Exp. Learning Training		
Written Claims		
Testing		
<b>Total Credits:</b>		

Advising Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROGRAM STUDY SUMMARY**

RECOMMENDED FIRST TERM PROGRAM	CREDITS	TERM 2	CREDITS	TERM 3	CREDITS
Total Credit/term		Total Credit/term		Total Credit/term	
TERM 4	CREDITS	TERM 5	CREDITS	TERM 6	CREDITS
Total Credit/term		Total Credit/term		Total Credit/term	
TERM 7	CREDITS	TERM 8	CREDITS	<b>Credit Summary: Grad Requirement 120 cr.*</b> Transfer Credits _____ Standardized testing _____ Human Service Training _____ Written Claims _____ Residential Credits _____ <div style="text-align: right;"><b>Total</b> _____</div>	
Total Credit/term		Total Credit/term			

\*A minimum of 48 Credits must be taken at S.H.S