

# SPRINGFIELD COLLEGE

## Checklist for Applicants

1. Submit the Springfield College On-line Graduate Application Form.
2. Sign, date and return the Signature Page to our office, along with your Resume and Personal Statement.
3. Collect three Recommendation Forms and an Official Transcript from each college attended and forward same to our office.
4. Send a GRE Score Report to our office (For Exercise Science and Sport Studies, Physical Education, Physical Therapy, Sport Management and Recreation, and Doctoral Physical Education applicants only).
5. Complete and return a Pre-requisite Course Worksheet (For Occupational Therapy, Physical Therapy and Physician Assistant candidates only)
6. Complete and return an Experience Worksheet (For Occupational Therapy and Physical Therapy candidates only)
7. Forward a Portfolio of your art work to the Art Therapy program chair (For Art Therapy applicants only).

Once these items have been received by the Office of Graduate Admissions at Springfield College, your admissions file will be given to the Graduate Admissions Committee for review and subsequent action. Your prompt attention to this matter will be appreciated.

**Springfield College**  
**Office of Graduate Admissions**  
**263 Alden Street**  
**Springfield, MA 01109-3797**